



# ***Cost and Software Data Reporting Training***

## Responsibility Assignment Matrix (RAM) Module

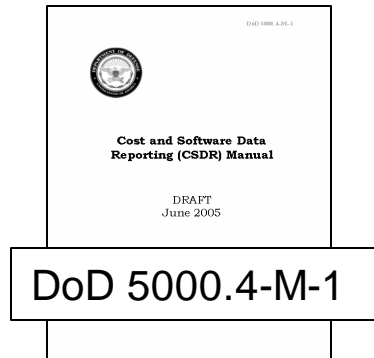
# Schedule

<b>DAY 1</b>	<b>DAY 2</b>	<b>DAY 3</b>
0800 Class Orientation	0800 Contract Planning	0900 Question /
0830 Background / Familiarization Module	0915 SRDR Planning (Part 1)	Answer Session
0945 Break	1015 Break	930 Validation (Part 1)
1000 WBS Module	1030 SRDR Planning (Part 2)	1015 Break
1130 Lunch	1130 Lunch	1030 Validation (Part 2)
1230 RAM Module	1230 Contracting	1130 Lunch
1330 Evolutionary Acquisition	1330 Cost Reporting (Part 1)	1230 SRDR Reporting
1430 Break	1500 Break	1400 Break
1445 Program Planning Module	1515 Cost Reporting (Part 2)	1415 Final Exam
		1615 Wrap-Up

# Lesson Assignment Sheet

- Objectives:
  - For students to know how to build an effective Responsibility Assignment Matrix (RAM)
- Desired Learning Outcomes:
  - Understand the basis for generating a RAM
  - Be able to describe the various uses of a RAM
  - Be familiar with draft guidance
  - Understand CSDR reporting thresholds
  - Understand how to properly structure a RAM
- Assignment:
  - EXERCISE 4-1. HOUSE RAM
- Reference Material:
  - CSDR Reference Book
    - DoD Instruction 5000.2, *“Operation of the Defense Acquisition System”*
  - Internet
    - DoD 5000.4-M-1, Cost and Software Data Reporting (CSDR) Manual (DRAFT September 2005) ([http://dcarc.pae.osd.mil/csdr/CSDR\\_Manual\\_4-1-04-R22.pdf](http://dcarc.pae.osd.mil/csdr/CSDR_Manual_4-1-04-R22.pdf))

# DoD 5000.4-M-1 (Sep 05 Draft)



- C3.5.7 Stakeholder Responsibilities.

*“In coordination with the CWIPT, the DoD PM shall prepare the Responsibility Assignment Matrix (RAM), Project Applicability Matrix (PAM), and Technical Characteristics for inclusion in the remarks section of the program CSDR Plan.”*

# What is a RAM?

- **The RAM summarizes key prime contractor data needed for CSDR plans.**
  - *Prepared by the DoD PM*
  - *Displays and describes contractor and subcontractor relationships and the WBS elements that each party is responsible for*
    - *“Provide the name and address of any prime contractors, subcontractors, and lower-tier subcontractors that **may** meet the CCDR reporting thresholds along with the specific WBS elements for which they are responsible”*

**Requires estimated contract values to be compared against reporting thresholds**

# DoD Instruction 5000.2

- Table E3.T3. Contract Reporting Requirements



Required Report	Source	When Required
CCDR	DoD 5000.4-M-1 This Instruction	<ul style="list-style-type: none"> <li>• All major contracts and subcontracts, regardless of contract type, for ACAT I programs valued at more than \$50 million (FY2002 constant dollars)</li> <li>• Not required for contracts priced below \$7 million (FY2002 constant dollars)</li> <li>• The CCDC requirement on high-risk or high-technical-interest contracts priced between \$7 and \$50 million is left to the discretion of the Cost Working Integrated Product Team (IPT)</li> <li>• Not required for procurement of commercial systems, or for non-commercial systems bought under competitively awarded firm fixed-price contracts, as long as competitive conditions continue to exist.</li> </ul>

*(These requirements are repeated within the CCDC Manual (DOD 5000.4-M-1) and the DD Form 1921 and 1921-1 Data Item Descriptions)*

# DoD Instruction 5000.2



- Table E3.T3. Contract Reporting Requirements

Required Report	Source	When Required
SRDR	This Instruction	<ul style="list-style-type: none"><li>• All major contracts and subcontracts, regardless of contract type, for contractors developing/producing software elements within ACAT I and ACAT IA programs for any software development element with a projected software effort greater than \$25M (FY2002 constant dollars). Submit data on each software element at the following times:<ul style="list-style-type: none"><li>-180 days prior to contract award</li><li>-60 days after contract award</li><li>-60 days after start of subsequent software releases</li><li>-within 120 days after software release or final delivery</li></ul></li></ul>

# CSDR Reporting Thresholds

- Reporting thresholds are:
  - Inclusive of all anticipated contract options/modifications
    - e.g., contract award value equals \$40 million, but the value of the anticipated contract options sum to \$30 million, therefore the total contract value is \$70 million, exceeding the reporting threshold of \$50 million.



# Applications of the RAM

- CSDR Plan Preparation
- Reference document for cost analysis
- Acquisition strategy tool

# RAM Components

*The RAM identifies WHO does WHAT for WHOM for HOW MUCH*

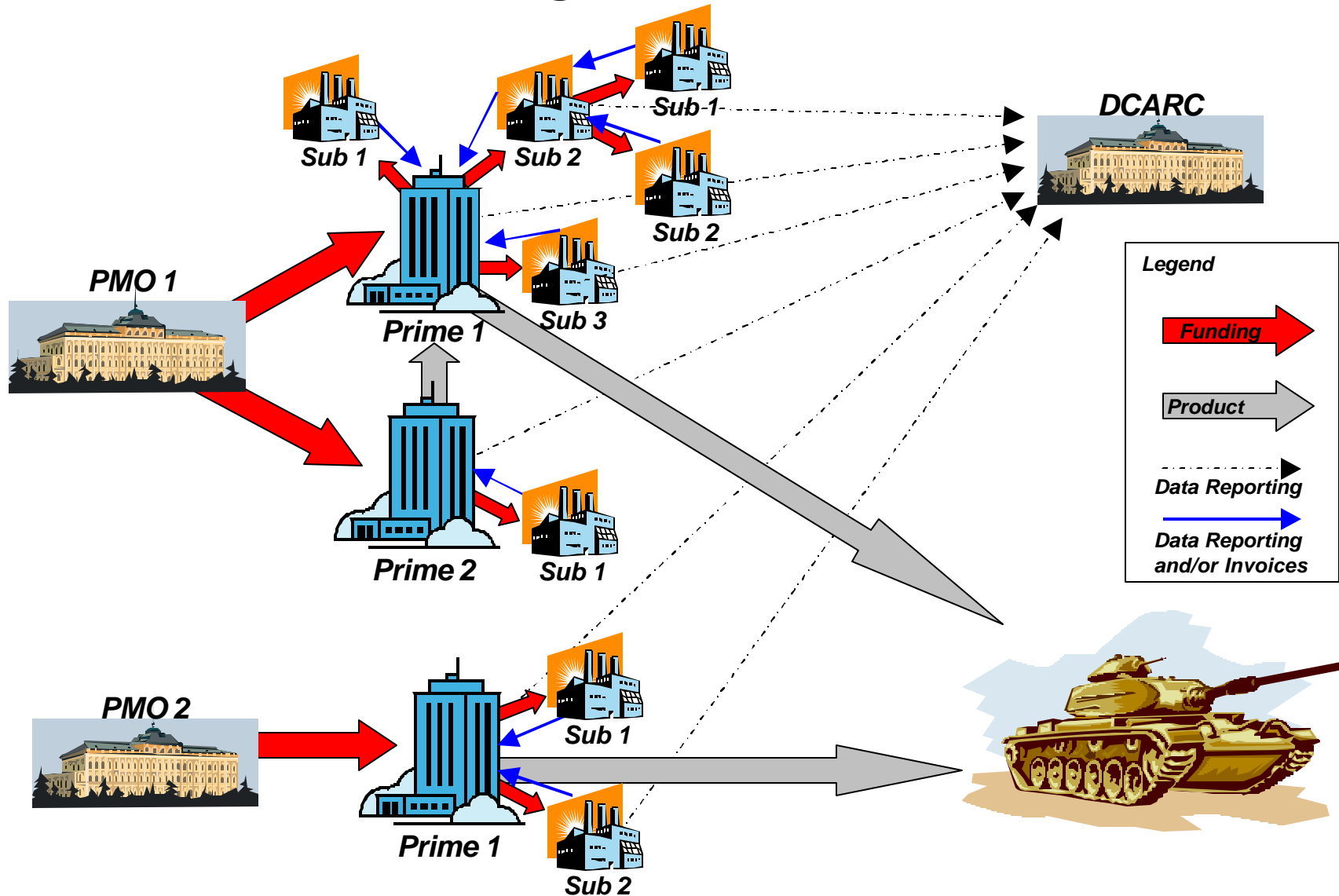
- Program WBS
- Prime Contract Numbers
- Contractor/Subcontractor estimated values
- Contractor/Subcontractor Names & Addresses
- Administering Government activity

*Don't lose sight of the overall objective of the CSDR process: to obtain valid, well-defined, historical cost data reports for the purpose of aiding in the development of life cycle estimates for future programs.*

# TYPES OF CONTRACTORS

- PRIME CONTRACTOR
  - *Contract is with the government*
- SUBCONTRACTOR
  - *Contract is with a Prime Contractor or another Subcontractor*
    - DIRECT REPORTING SUBCONTRACTOR
      - *Delivers cost reports directly to the Government, bypassing the Prime Contractor*
      - *Summary subcontract values show up in Prime contractor cost reports*
    - NON-REPORTING SUBCONTRACTOR
      - *Low dollar level items that are subsumed in the Prime contractor's cost reports*
      - *Not required to submit cost reports to DCARC*

# Funding vs. Data Flow



6/1/2006

Module 4: Responsibility  
Assignment Matrix

12

# RAM FORMAT

Merge the WBS\* with descriptive contractor information...

WBS Element Code	WBS				
	L1	L2	L3	L4	L5
1	RADAR SYSTEM				
1.1	PRIME MISSION PRODUCT				
1.1.1			DISPLAY		
1.1.2			RECEIVER/TRANSMITTER		
1.1.3			ANTENNA		
1.1.3.1				PEDESTAL	
1.1.3.1.1					HOUSING
1.1.3.1.2					PLATFORM
1.1.3.1.3					GYRO
1.1.3.2				SAIL	
1.1.3.3				WAVEGUIDE	
1.1.4			SOFTWARE		
1.2		SE/PM			
1.3		ST&E			
1.4		TRAINING			
1.5		DATA			
1.6	SUPPORT EQUIPMENT				
1.6.1			TEST & MEASUREMENT EQUIP.		
1.6.1.1				MAINTENANCE TEST SET	
1.6.1.1.1					DIAGNOSTIC ELEC.
1.6.1.1.2					DISPLAYS/CONTROLS
1.6.1.1.3					SOFTWARE
1.6.1.1.4					RACKS
1.6.1.2				CALIBRATION GAUGES	
1.6.2			SUPPORT & HANDLING EQUIP.		
1.7	SPARES				



		CFE				GFE	
Prime Contractor or Sub-Contractor		Prime	Subcontractor 1	Subcontractor 2	Subcontractor 3	Prime	Subcontractor n
Description	CUM TOTAL	Radar	Antenna	Software	Display	Test Set	Diagnostic Elec.
Contractor		RAD-MART	AERIAL INTERNATIONAL	BITS-R-US	Imaging Solutions	ATE Technologies	Faultfinder, Inc.
Address		Springfield, NE	Pottsville, SD	Portland, CT	Kingstown, NM	Frankline, NY	Parsnip, FL
Contract Number		D12345-06-C-7890				T78900-06-C-1234	
Contract Value (Estimated), TY\$M	\$682.0	\$550.0	\$45.0	\$102.0	\$20.0	\$132.0	\$41.0
Software Contract Value (Estimated), TY\$M	\$158.0	\$125.0		\$85.0	\$7.0	\$33.0	\$17.0
Government Organization or PARM		Defense Electronics Command	Defense Electronics Command	Defense Electronics Command	Defense Electronics Command	Defense Test Command	Defense Test Command
CSDR Direct Reporting per CWIPT (Yes/No)		Yes	Yes	Yes	No	Yes	Yes

Note: RAM and WBS development is *iterative*. Use the Program WBS when initially developing the RAM. Update the RAM as the WBS evolves.

# RAM Format

**The intersection of the WBS and the contractor descriptive information defines each contractor's responsibilities...**

		CFE				GFE	
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1.6.2	SUPPORT & HANDLING EQUIP.				
1.7	SPARES				

# RAM Format

*Divide PMP for visibility into CFE and GFE as necessary*



**RAM “Metadata” fields**

Prime Contractor or Sub-Contractor		CFE				GFE	
Description	CUM TOTAL	Prime	Subcontractor 1	Subcontractor 2	Subcontractor 3	Prime	Subcontractor n
		Radar	Antenna	Software	Display	Test Set	Diagnostic Elec.
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CSDR Direct Reporting per CWIPT (Yes/No)		Yes	Yes	Yes	No	Yes	Yes

***When contractor relationships have not yet been defined, simply enter “TBD”***

# PRACTICAL EXERCISE

## 30 MINUTES

- *Using the materials provided, complete the RAM exercise*



# Questions / Discussion / Review

- **At this point, you should:**
  - *Understand the purpose of a RAM*
  - *Know contract reporting thresholds*
  - *Be able to identify the differences between Prime contractors, subcontractors, and direct reporting subcontractors*
  - *Understand the components of a RAM*

# For more information...

- **Read:**
  - **CSDR Reference Book**
    - DoD Instruction 5000.2, *“Operation of the Defense Acquisition System”*
  - **Internet**
    - DoD 5000.4-M-1, Cost and Software Data Reporting (CSDR) Manual (DRAFT September 2005), C3.5.7, C4.1.1, C5.3.17.1 ([http://dcarc.pae.osd.mil/csdr/CSDR\\_Manual\\_4-1-04-R22.pdf](http://dcarc.pae.osd.mil/csdr/CSDR_Manual_4-1-04-R22.pdf))